

# **LONDON BOROUGH OF BRENT**

## **FORWARD PLAN OF KEY DECISIONS**

### **for the period 15 March 2019 to 31 May 2019**



The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which the decision relates; or
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at [committee@brent.gov.uk](mailto:committee@brent.gov.uk) or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr Butt](#) (Leader)

[Cllr McLennan](#) (Deputy Leader)

[Cllr Hirani](#) (Public Health, Culture & Leisure)

[Cllr Farah](#) (Adult Social Care)

[Cllr Southwood](#) (Housing and Welfare Reform)

[Cllr Tatler](#) (Regeneration, Highways & Planning)

[Cllr M Patel](#) (Children's Safeguarding, Early Help and Social Care)

[Cllr Krupa Sheth](#) (Environment)

[Cllr Agha](#) (Schools, Employment & Skills)

[Cllr Miller](#) (Community Safety)

**Publication Date: 15 March 2019**

email: [committee@brent.gov.uk](mailto:committee@brent.gov.uk)

Tel: 020 8937 2063/1355

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
<b>March</b>					
<p><b>Authority to Invite Tenders for contract for roof, window and door replacement project at Preston Park Primary School</b></p> <p>Part A: (<a href="#">Decision Approved – 20/11/2018</a>) To request approval to invite tenders in respect of a contract for roof, window and door replacement project at Preston Park Primary School as part of the School Asset Management Programme as required by Contract Standing Orders 88 and 89.</p> <p>Part B: (<b>Decision Pending</b>) Following on from A above the next stage in the process will be to seek approval for the final award of contract for roof, window and door replacement project at Preston Park Primary School (please note this report will be part exempt).</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Strategic Director, Resources	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	Not before 19 Nov 2018	Strategic Director of Resources Tel: 0208 937 1564 <a href="mailto:Althea.Loderick@brent.gov.uk">Althea.Loderick@brent.gov.uk</a>
	Strategic Director, Resources	Strategic Director, Resources	Lead Member for Schools, Employment & Skills (Councillor Amer Agha MB BS, MSc, PHCM)	Not before 1 Mar 2019	Schools Capital Programme Team Tel: 020 8937 4203 <a href="mailto:neil.martin@brent.gov.uk">neil.martin@brent.gov.uk</a>

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<p><b>Gateway to Support Services</b> To provide authority:</p> <p>A) Agreed To procure a contract for a “Gateway to Support Services” Hub. The Hub will provide a focal point of access to all advocacy services, carers support service and Social Isolation Preventative service. It will also deliver information, advice, guidance and more specialist interventions.</p> <p>B) Pending To Award contract at a later stage after evaluation process.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Strategic Director, Community Well-being	Strategic Director, Community Well-being	Lead Member for Adult Social Care (Councillor Harbi Farah)	Not before 1 Mar 2019	Operational Director, Adult Social Care Tel: 020 8937 6168 helen.woodland@brent.gov.uk
<p><b>Authority to award contract for Street Lighting Maintenance</b> Report seeks authority to award contract for the street lighting maintenance contract due to commence on 01/04/19</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Strategic Director, Regeneration and Environment	Strategic Director, Regeneration and Environment	Lead Member for Environment (Councillor Krupa Sheth)	Not before 1 Mar 2019	Head of Parking and Lighting Tel: 020 8937 2979 gavin.f.moore@brent.gov.uk

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<b>Authority to award a contract to Developer Partner for the Land Chippenham Gardens</b> Authority to award a contract to Developer Partner for the Land Chippenham Gardens  <b>KEY</b>  Report: <b>Part exempt</b>	Strategic Director, Regeneration and Environment	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Highways, Planning (Councillor Shama Tatler)	Not before 11 Mar 2019	Senior Project Manager, Estate Regeneration Tel: 020 8937 1621 Marie.Frederick@brent.gov.uk

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<p><b>Harlesden Neighbourhood Plan</b></p> <p><b>a) Decision taken</b> (Cabinet, 16 July 2018)</p> <p><a href="#">Harlesden Neighbourhood Plan</a></p> <p><b>b) Decision Pending</b> (to be taken by the Strategic Director of Regeneration and Environment in consultation with the Lead Member for Regeneration, Highways, Planning )</p> <p>To provide authority to approve:</p> <p>a) publication of the Council's decision notice;</p> <p>b) updates to the Harlesden Neighbourhood Plan to reflect the Examiner's recommended modifications;</p> <p>c) undertaking of a referendum; and</p> <p>d) subject to the majority voting in favour of the Plan at referendum, the Plan being adopted.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Strategic Director, Regeneration and Environment	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Highways, Planning (Councillor Shama Tatler)	Not before 22 Mar 2019	Principal Planner in Policy and Projects Tel: 020 8937 5301 claire.jones@brent.gov.uk

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<b>April</b>					
<p><b>Review of the Voluntary and Community Sector</b> To present the findings and recommended next steps from a review of the voluntary and community sector.</p> <p><b>Reason for deferral:</b> Decision Deferred from 11 February 2019 to 15 April 2019 to allow further work to be completed to develop proposals and engage key stakeholders.</p> <p><b>Previously titled:</b> Governance arrangements for Brent's network of Community Hubs</p> <p><b>KEY</b> Report: <b>Open</b></p>	Cabinet	Director, Performance, Policy and Partnerships	Lead Member for Public Health, Culture and Leisure (Councillor Krupesh Hirani)	15 Apr 2019	Head of Strategy and Partnerships Tel: 020 8937 1045 pascoe.sawyers@brent.gov.uk

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<b>Highways Capital Scheme Programme 2019-20</b> To approve the Highways Capital Scheme Programme 2019-20  <b>KEY</b>  Report: <b>Open</b>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Highways, Planning (Councillor Shama Tatler)	15 Apr 2019	Head of Highways and Infrastructure Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<b>Regionalisation of adoption</b> To agree the arrangements of Regionalisation of adoption services.  <b>Reason for deferral from January to April 2019 Cabinet</b> : Item deferred to allow officers to undertake further work on the business case with other local authority partners.  <b>KEY</b>  Report: <b>Open</b>	Cabinet	Strategic Director, Children and Young People	Lead Member for Children's Safeguarding, Early Help and Social Care (Councillor Mili Patel)	15 Apr 2019	Operational Director Integration & Improved Outcomes Tel: 020 8937 4456 nigel.chapman@brent.gov.uk

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<p><b>Future use of Roundwood Centre for alternative education/ youth provision</b> To discuss potential options for future use of Roundwood Centre for alternative education/ youth provision.</p> <p><b>Reason for deferral from March to April 2019</b> <b>Cabinet:</b> Officers awaiting additional information from central government.</p> <p>Report: <b>Open</b></p>	Cabinet	Strategic Director, Children and Young People	Lead Member for Children's Safeguarding, Early Help and Social Care (Councillor Mili Patel)	15 Apr 2019	Operational Director Integration & Improved Outcomes Tel: 020 8937 4456 nigel.chapman@brent.gov.uk
<p><b>Approval to terminate the high value works contract for the expansion of Elsley Primary School</b> This report seeks Cabinet approval to terminate an existing high value works contract for the expansion of Elsley Primary.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	15 Apr 2019	Programme Manager, Inward Investment and Capital Delivery Tel: 020 8937 3227 cheryl.andani@brent.gov.uk



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<b>May (provisional date)</b>					
<p><b>Allocations Policy</b> To agree a revised Allocation Scheme for implementation by 1 April 2019.</p> <p><b>Reason for deferral from March to May 2019</b> <b>Cabinet:</b> To enable further review of the policy.</p> <p><b>Related decisions:</b> <a href="#">Individual Cabinet Member Decision - Consultation regarding review of Housing Allocations Policy</a> – 8 November 2018</p> <p><b>KEY</b> Report: <b>Open</b></p>	Cabinet	Strategic Director, Community Well-being	Lead Member for Housing and Welfare Reform (Councillor Eleanor Southwood)	20 May 2019	Head of Housing Needs Tel: 020 8937 2788 laurence.coaker@brent.gov.uk
<p><b>Resident Ballot in South Kilburn</b> To agree the landlord offer in relation to the residents ballot. Decision on how to increase social housing outputs in South Kilburn</p> <p><b>Reason for deferral from March to May 2019</b> <b>Cabinet:</b> To enable review in conjunction with the Allocations Policy.</p> <p><b>KEY</b> Report: <b>Part exempt</b></p>	Cabinet	Strategic Director, Regeneration and Environment	Lead Member for Regeneration, Highways, Planning (Councillor Shama Tatler)	20 May 2019	Senior Project Manager, Estate Regeneration Tel: 020 8937 1650 emma.sweeney@brent.gov.uk

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<b>The CYP Willesden Centre for Health &amp; CCG Civic Centre Occupations</b> A paper to discuss the CYP Willesden Centre for Health & CCG Civic Centre Occupations  <b>KEY</b>  Report: <b>Open</b>	Cabinet	Strategic Director, Resources	Deputy Leader (Councillor Margaret McLennan)	20 May 2019	Director of Property & Assets Tel: 020 8937 5025 nick.ljustina@brent.gov.uk
<b>Financial Outturn Report 2018/19</b> To note the financial outturn position and the actions being taken to manage the issues arising.  <b>KEY</b>  Report: <b>Open</b>	Cabinet	Chief Finance Officer	Deputy Leader (Councillor Margaret McLennan)	20 May 2019	Head of Finance Tel: 020 8937 1731 benjamin.ainsworth@brent.gov.uk